

# EMIS WEB

## Adding medication supplied by HOSPITAL or specialist to the clinical system

### Why?

- ALL of a patient's medication is located in one place on clinical system so easy to locate.
- Clinical system will alert prescriber to potential drug interactions.
- Medication will appear in Summary care record (SCR) as being prescribed as elsewhere

### How to add?

1. Add the medication in the usual way as acute medication.

#### Remember to:

- Add the directions as per last letter from the hospital
- Include wordings in the directions to reflect medicine is prescribed from elsewhere e.g. obtains from hospital (include name of hospital if possible).
- Enter quantity of "0".

#### To save, select "issue later" option.

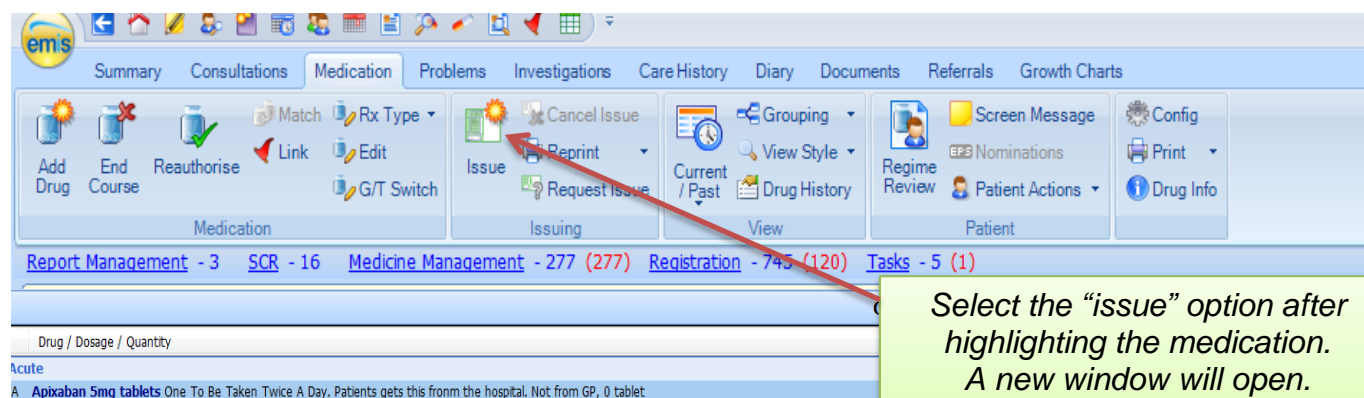
*Note: Medication which appears in the picking list in red and with "alert" preceding it, can only be added by a clinician. Examples include clozapine, methotrexate.*

Current	
Drug / Dosage / Quantity	Usage Current / Average
Acute	
A Apixaban 5mg tablets One To Be Taken Twice A Day. Patients gets this from the hospital. Not from GP, 0 tablet	

#### Add:

- Directions as per hospital letter.
- Wordings "the hospital supply this" or similar (include name of hospital if space)
- Enter as quantity of "0"

2. Next highlight the medication from the list and select the "issue" from ribbon.



The screenshot shows the EMIS Web interface with the 'Medication' ribbon selected. The 'Issue' button, represented by a green document icon, is highlighted with a red arrow. Other buttons in the ribbon include 'Add Drug', 'End Course', 'Reauthorise', 'Link', 'Edit', 'G/T Switch', 'Cancel Issue', 'Reprint', 'Request Issue', 'Grouping', 'View Style', 'View', 'Screen Message', 'Config', 'Print', 'Regime Review', 'Nominations', 'Patient Actions', and 'Drug Info'. Below the ribbon, a status bar shows 'Report Management - 3', 'SCR - 16', 'Medicine Management - 277 (277)', 'Registration - 745 (120)', and 'Tasks - 5 (1)'. The bottom of the screen shows a table header for 'Drug / Dosage / Quantity' and a row for 'Acute' with the text 'A Apixaban 5mg tablets One To Be Taken Twice A Day. Patients gets this from the hospital. Not from GP, 0 tablet'.

Select the "issue" option after highlighting the medication. A new window will open.

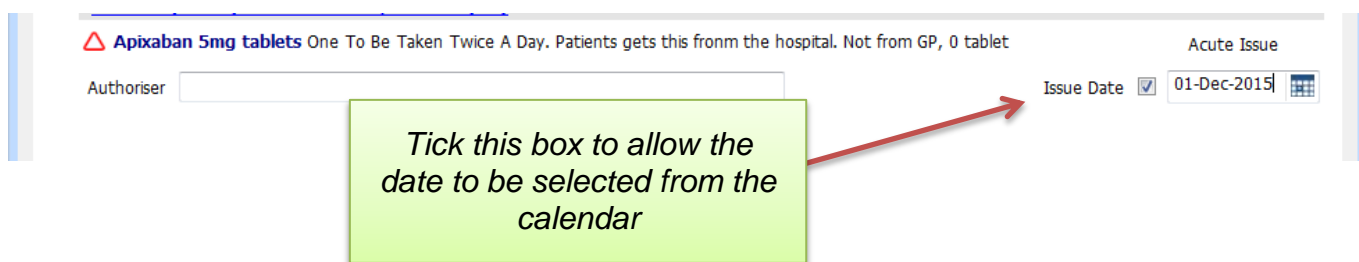
3. Select the "change all" option



4. From drop down options available -select "hospital no print"

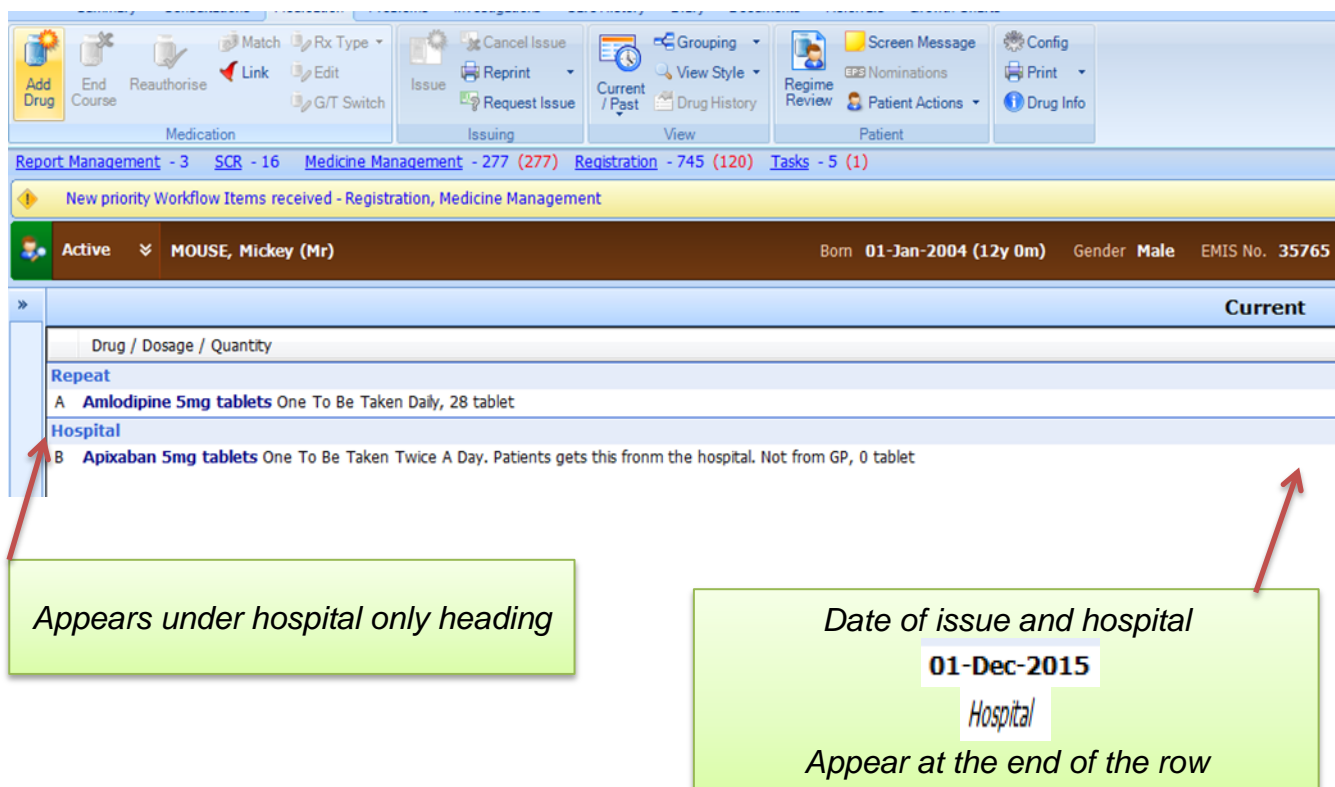
*Note: From this option can also record scripts that are handwritten, OTC, OOH, private*

5. Tick the "issue date" box – this will allow you to change the date. Use the date of the last letter / discharge summary which mentions the medication is being supplied by the hospital/specialist. Otherwise it defaults to todays date as date of issue.



6. Next select "approve and complete"

7. The item should appear under a hospital heading after the repeat section.



Medication added in this way will appear in the summary care records (SCR) as "prescribed elsewhere" under acute prescriptions.

**Keep records updated, especially if the medication /dose/ dosage or strength changes.**

# VISION

## Adding medication supplied by HOSPITAL or specialist to the clinical system

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### How to add?

Step 1: Go to Therapy Add – as you would normally do

Step 2: Source of Drug – change from 'In Practice' to 'By Hospital'

Step 3: Date Prescribed – change to date issued by hospital (obtained from discharge letter). Click in the 'Date prescribed box' to change the date.

Step 4: Add drug e.g. Apixaban 5mg

Step 5: Add dosage e.g. One twice daily.

Step 6: In the dosage box add wordings to reflect medication is being supplied by the hospital/specialist e.g. "Supplied by hospital" (add name of hospital and or phone number if space).

Step 7: Add quantity as 1 (one)

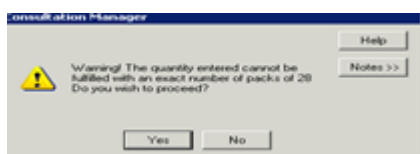
*Note: Vision will NOT allow you to save if you put in quantity of zero*

The screenshot shows the 'Acute Therapy - Add' window in the Vision+ system. The window contains several fields and buttons. Annotations with arrows point to specific fields:

- Change date prescribed to date issued by hospital (obtained from discharge letter):** Points to the 'Date Prescribed' field, which currently shows '12 December 2015'.
- Select "By Hospital":** Points to the 'Source of Drug' dropdown menu, which is currently set to 'By Hospital'.
- Add quantity of "1":** Points to the 'Quantity' field, which currently shows '1'.
- Add directions as per hospital letter. And wordings like "supplied by the hospital", include name of hospital / phone number if room:** Points to the 'Dosage' field, which currently shows '1 TWICE DAILY. SUPPLIED BY HOSPITAL'.

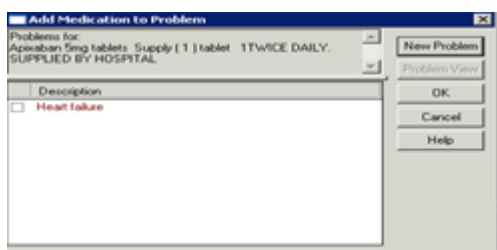
The window also includes fields for 'Drug' (Apixaban 5mg tablets), 'Preparation' (tablet), 'Pack Size', 'Treat Days', and 'Batch Number'. A red banner at the bottom states: 'Patient is allergic to: Paracetamol 500mg capsules, Phenoxymethylpenicillin 250mg tab, Phenoxymethylpen 125mg/5ml soln as recorded. Effects recorded.'

Step 8: Click ok to save changes. The 'consultation manager', warning box will open, asking if you wish to proceed, with quantity of 1. Click "yes"



Step 9: Drug Test Results box **may** open, asking if you wish to continue to prescribe for this patient, click ok, if appropriate. Will ask for a reason for you proceeding – enter or click proceed.

Step 10: An 'add medication to problem' box **may** open. Good practice to link medication to problem, as this will appear in Summary Care Records.



Step 11: Medication will be added to PMR

The screenshot shows the 'Therapy' tab in the PMR window. The table lists the following medications:

Date	Drug	Iss	Dosage	Q...	Preparation	Prescriber
26/01/16	Setraline 50mg tablets	4	1 TABLET ONCE A DAY	7	tablet	ANDAN
19/01/16	Setraline 50mg tablets	3	1 TABLET ONCE A DAY	7	tablet	ANDAN
12/01/16	Setraline 50mg tablets	2	1 TABLET ONCE A DAY	7	tablet	ANDAN
05/01/16	Setraline 50mg tablets	1	1 TABLET ONCE A DAY	7	tablet	ANDAN
17/12/15	Setraline 50mg tablets	4	1 TABLET ONCE A DAY	7	tablet	ANDAN
12/12/15	Apixaban 5mg tablets		1TWICE DAILY, SUPPLIED BY HOSPITAL	1	tablet	----

A "dash" denotes that the item is "prescribed elsewhere", hence including wordings in the directions will make it clearer to all that this is supplied by the hospital/specialist

Medication added in this way will appear in the summary care records (SCR) as "prescribed elsewhere" under acute prescriptions.

**Keep records updated, especially if the medication /dose/ dosage or strength changes.**